

## Health and Safety Statement 2019 2020

ACRES operates within the policies and procedures of East Sussex County Council and is committed to ensuring the health, safety and welfare of students and staff.

### **Providing a safe and healthy environment for learning and working**

Adult Learning provided by ACRES is delivered in a range of venues which are subject to ongoing risk assessment. Responsibility for the risk assessment of venues lies with the venue themselves. ACRES has a responsibility to ensure a current venue risk assessment is in place. The Head of Centre as Safeguarding Officer is responsible for ensuring that the adult learning environment is safe for staff and students.

Tutors are responsible for risk assessing the immediate learning environment and any associated activities.

All staff have a responsibility to promptly act on and report any incident or accident in relation to the health and safety of staff and students.

### **Ensuring that staff and students are aware of their responsibilities**

Website and policies and student charter

An induction checklist tracks that students are made aware of key venue related health and safety information (eg first aid, evacuation procedures) at their first session. All students on physical activity courses complete a health and exercise history questionnaire before participating in activities.

### **Personal Safety – Your Rights and Responsibilities**

**Students' Rights** - Personal safety is important when taking part in any kind of learning. Students have the right to be and feel safe, free from harm or abuse or threats.

**Students' Responsibilities** are to respect other people's rights to safety and not to harm or abuse others or threaten to harm or abuse them. Each student is responsible for his/her personal safety and that of his/her colleagues by proper observation of College rules and procedures.

Copies of the full Health and Safety Policy and Procedures are available at each of the ACRES centres and on request.

Review ESCC policy for context