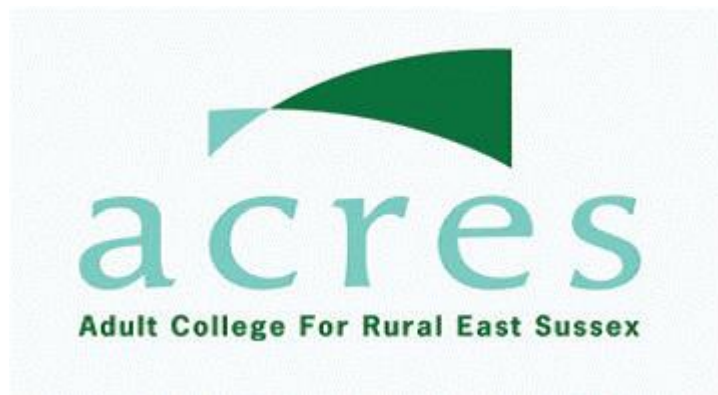


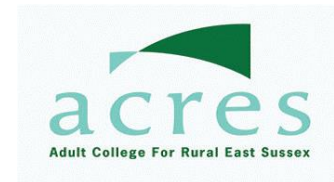
### *In the exam room*

- There are various checks that the invigilators need to complete to comply with JCQ regulations. These include completing attendance registers and seating plans, walking the room to check everyone has completed their details on the front of the exam paper and periodically checking for malpractice.
- They may also need to leave the room if there is a question only the Exams Officer can answer or if a student needs specific assistance. If you have a query, please raise your hand, do not call out.
- We will do everything we can to ensure that you sit your exam under optimum conditions, including noise and temperature and we will endeavour to deal with questions promptly.

For more information please contact Lisa Warriner, our Exams Officer on 01825 761820 or e-mail her at [l.warriner@uctc.org.uk](mailto:l.warriner@uctc.org.uk).



## Student Information for GCSE Examinations



This leaflet will give you a brief summary of all the information you'll need to know as a student, taking GCSE exams with ACRES. Please read it carefully, note the important dates, and ask your tutor or the Exams Officer, Lisa Warriner, if you have any queries. Lisa can be contacted on 01825 761820 or e-mailed at [l.warriner@uctc.org.uk](mailto:l.warriner@uctc.org.uk).

### What you need to know NOW!

➤ Exam Dates:

# NOW!

Exam Title	Unit code	Date	Time
GCSE English	87001F/H	Tuesday 6 <sup>th</sup> June	AM – 1 hour 45 mins
GCSE English	87002F/H	Monday 12 <sup>th</sup> June	AM – 1 hour 45 mins
GCSE Maths	83001F/H non-calculator	Thursday 25 <sup>th</sup> May	AM – 1 hour 30 mins
GCSE Maths	83002F/H calculator	Thursday 8 <sup>th</sup> June	AM – 1 hour 30 mins
GCSE Maths	83003F/H calculator	Tuesday 13 <sup>th</sup> June	AM – 1 hour 30 mins

➤ The exam start times:

- 9am for AM exams
- 1.00pm for PM exams

➤ All exams take place at UCTC, in classrooms allocated by them.

- ACRES need to know your full legal name and date of birth in order to enter you (please see 'Privacy notice').
- Math's Mock exams will take place over the Easter break with further details to follow.

## What you need to know a few weeks before!

The information given, which needs to be read:

- 'Statement of Entry' confirming the exams entered for.
- Joint Council for Qualifications (JCQ) 'Notice to Candidates'.
- Contingency Notice.



### Please note:

- Outdoor clothes such as coats, scarves, gloves, etc., are not permitted in the exam room, so bring an extra layer if the weather is cold.
- We conduct the exams in a school and a certain level of noise is to be expected, however we do our best to keep this to a minimum, but this is occasionally unavoidable.
- Remember to bring the necessary equipment to every exam such as pens, pencils, calculator, etc. all of which must be in a clear pencil case. Water needs to be in a clear bottle with all the labels removed.
- Keep personal possessions, including bags and mobile phone to a minimum as there is limited space in the exam room to store these.

## What you need to know on the day

### Outside the exam room

- Car Park: If you are arriving by car, please use Freedom Leisure car park. Do not use the college's car park as this will be locked at 9:10am and will not be re-opened until 3pm.
- Arrival time: Please arrive a minimum of 30 minutes before the start of the exam. This allows time for your ID to be checked, for toilet visits, to get to the exam room, the storing of personal possessions and the issuing of pre-exam instructions.
- **ID: Please remember your photographic ID.** We need to know who you are!
- Safeguarding: We conduct our exams in the community college and have to abide by 'safeguarding regulations'. This means that you will be escorted by a member of ACRES' staff at all times whilst on UCTC premises, even if you have classes at the college in the evening and know where the toilets are.
- Delays: If you will be delayed in getting to the exam, please ring UCTC reception - 01825 764844 and they will get a message to us.

